

Term Investments - Client Instructions form

IMPORTANT INFORMATION FOR INVESTORS – PLEASE READ

Anglican Financial Services (ANFIN) is owned and operated by The Corporation of the Synod of the Diocese of Brisbane ("Anglican Church Southern Queensland"). Neither the Anglican Church Southern Queensland nor ANFIN is prudentially supervised by the Australian Prudential Regulation Authority ("APRA"). Contributions to ANFIN do not obtain the benefit of the depositor protection provisions of the *Banking Act 1959* (Cth). The normal protections that would apply under the *Corporations Act* do not apply. ANFIN's investment products have not been examined or approved by the Australian Securities and Investments Commission ("ASIC"). Investors should be aware that ANFIN is not subject to the normal requirement to have a disclosure document or Product Disclosure Statement and be registered or have a trust deed under the *Corporations Act*. ANFIN is designed for investors who wish to promote the charitable purposes of the Anglican Church Southern Queensland and for whom the considerations of profit are not of primary relevance in the investment decision. ANFIN recommends that you obtain your own financial advice before making an investment with ANFIN.

This form may be lodged by:

Post

GPO Box 421 Brisbane QLD 4001

Fax

(07) 3835 2299

Email

askus@anfin.com.au

Helpful hints for completing this application:

- For current term investment rates please visit www.anfin.com.au
- ANFIN must receive this form prior to maturity otherwise your investment will be extended for the same term at the applicable interest rate.
- If an Authority to Operate Signatory is new to the organisation they must complete an *Identification and Verification Reference form* and a *Change to Authority to Operate Signatories form* before they can sign this form.
- Two current Authority to Operate Signatories must sign this form.
- An Authority to Operate Signatory is an individual, nominated by an organisation and approved by existing Authority to Operate Signatories, who can authorise ANFIN to initiate transfers, make enquiries and make changes relating to the organisation's ANFIN investments.
- Please check external account details carefully. It is your responsibility to ensure these details are correct. Incorrect details may result in payment to the wrong account. ANFIN is not responsible for funds paid to the wrong account on your instruction.

Please use BLOCK LETTERS in BLACK OR BLUE PEN ONLY and tick required choices

STEP 1 – YOUR DETAILS

Client name

Client number

Term investment number

Maturity date

STEP 2 – PLEASE TICK ONE

- Reinvest principal and Interest (complete steps 3 and 8)
- Reinvest principal only (complete steps 4, 7 and 8)
- Reinvest an amount and disburse funds (complete steps 5, 7 and 8)
- Top up Investment amount & reinvest (complete steps 6 and 8)
- Close Investment or disburse funds (complete steps 7 and 8)

STEP 3 – REINVEST PRINCIPAL AND INTEREST

Extend principal amount and interest for a further term of _____ months/days.

STEP 4 – REINVEST PRINCIPAL ONLY

Extend principal amount for a further term of _____ months/days.

STEP 5 – REINVEST AN AMOUNT

Reinvest \$ _____ for a further term of _____ months/days.

STEP 6 – TOP UP INVESTMENT AND REINVEST

Extend principal amount and interest, plus additional amount for a further term of _____ months/days

Extend principal only, plus additional amount for a further term of _____ months/days

Invest the additional amount of \$ _____ by _____

Cheque

Transferring funds from an ANFIN Investment

Client name _____ Client number _____ Investment number _____

Transferring funds from an external account

BSB number _____ Account number _____ Account name _____

STEP 7 – DISBURSEMENT DETAILS

Please tick one

Close investment

Disburse interest portion only

Disburse the amount of \$ _____

Disburse funds by

Transferring to an ANFIN investment

Client name _____ Client number _____ Investment number _____

Transferring to an external account

BSB number _____ Account number _____ Account name _____

STEP 8 – AUTHORISATION FOR TERM INVESTMENT

By signing this form, I acknowledge that I have been provided with, and have read and understood, the ANFIN Terms and Conditions. The Terms and Conditions may be viewed at any time by visiting www.anfin.com.au and clicking on 'Resources'.

I/We the Authority to Operate Signatories of the investment, authorise these instructions.

Investment Holder or Authority to Operate Signatory 1

Investment Holder or Authority to Operate Signatory 2

Print full name _____

Print full name _____

Date _____ Client Number _____

Date _____ Client Number _____

Office Use Only

- Verified owner of the account
- Verified Authority to Operate Signatory 1 and 2
- Instructions processed as per client request
- Cheque invested as requested
- Disbursement processed as requested
- Original document stored in filing room
- Filed electronically

Processed by: Date:

Reviewed by: Date:

RIM.....
DATE
DOC TYPE: RENEW TD.....
.....
ACCOUNT
REFERENCE
.....
INITIAL